Order Entry Detail Tab "F" Key Functions

**F1**  Displays the BCR Help screen.

**F2**  Displays an item lookup screen.

**F3**  Inserts a new item line above current line.

**F4** Displays the vendor catalog lookup screen.

**F5** Displays an item lookup screen.

**F6** Displays the print document screen.

**F7**  Displays the item lookup by Alt Code. This lookup filters by the characters entered as you enter or backspace each character.

**F8**  If cursor is in item number field it displays the item lookup by Eqv Code. This lookup filters by the characters entered as you enter or backspace each character. If cursor is NOT in item number field then the cursor is moved to the order line description field below. If the cursor is in the order line description field below it is moved to the detail item line.

**F9** Toggles line printing on/off if the user is allowed.

**F10**  Pops up a list of Internet URLs that the user can choose from or enter one as in any internet browser. The list comes from the URL for the vendor of the item that has focus plus any URLs starting with WWW listed in the Item Pictures grid for the item.

**F11** Opens a cash drawer.

**F12**  Pops up a list of items the customer has purchased in the past. This list can be filtered to only those bought for a specific ship-to if the customer is setup this way.